

# APPLICATION FORM

BLACK TILES  
MARTLESHAM  
RESTAURANT & BAR

Please complete all sections of this form

## Position applied for:

Bar/waiting staff

Chef

Kitchen Porter

## Are you looking for:

Full Time

Part Time

## PERSONAL DETAILS

Name:

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Address:

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Postcode:

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Home telephone:

Mobile:

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National Insurance Number

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Age: 16 – 17  18 or over

## EDUCATION

High School/College/University	Qualifications/Grades

Have you completed any relevant training/NVQs/etc? If yes please detail

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Please tell us why you are applying for this position:

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## WORK HISTORY (most recent first)

Employer:

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Your position:

Salary/wage:

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Employed from:

To:

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Your key responsibilities/duties:

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Reasons for leaving?

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Employer:

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Your position:

Salary/wage:

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Employed from:

To:

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Your key responsibilities/duties

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Reasons for leaving?

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Employer:

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Your position:

Salary/wage:

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Employed from:

To:

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Your key responsibilities/duties:

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Reasons for leaving?

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# YOUR AVAILABILITY

When would you be able to start work?

How would you travel to work?

Please indicate which of the following you would be available to work:

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Day							
Eve							

Where did you hear about this position?

Are you eligible to work in the UK?

If no, would you require help to apply for the relevant permits?

Do you have any current/pending criminal convictions? If yes, please give details

## REFERENCES

Please give details of two people who can provide you with a reference:

(friends and family are **not** acceptable)

Reference 1	Reference 2
Name:	Name:
Company:	Company:
Position in Company:	Position in Company:
Relationship to you:	Relationship to you:
How long known?	How long known?
Address or phone number:	Address or phone number:
May we seek references prior to interview?	

**To the best of my knowledge the information given on this form is true and correct.**

Signed:

Date:

### Please note

Due to licensing regulations you may need to be over 18 in order to work for us. You will need to be over 16 and have completed GCSE's. As we receive a high volume of application forms, we are unable to reply to each individually. Therefore, if you have not heard back from us within two weeks, it means that you have been unsuccessful. However, we like to keep application forms on file for a period of six months in order that we can contact applicants if anything suitable arises in the future. In accordance with the Data Protection Act, please could you inform us if you do not wish this information to be kept on our files.